



To: Executive Councillor for Finance and Resources:  
Councillor George Owers

Report by: Head of Legal Services

Relevant scrutiny committee: Strategy & Resources 23/3/2015  
Scrutiny Committee

Wards affected: Abbey Arbury Castle Cherry Hinton Coleridge  
East Chesterton King's Hedges Market Newnham  
Petersfield Queen Edith's Romsey Trumpington  
West Chesterton

## **PROCUREMENT STRATEGY 2015 - 2018**

### **Key Decision**

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#### **1. Executive summary**

The Council's Procurement Strategy expires at the end of March 2015 and needs to be renewed. Attached at Appendix 1 to this report is a draft strategy for the period 2015-2018 for approval by the Executive Councillor.

#### **2. Recommendations**

The Executive Councillor is recommended:

To approve the draft Procurement Strategy appended to this report for publication and implementation

#### **3. Background**

3.1 The purpose of the Strategy is to provide strategic direction for procurement activity within the Council and to identify actions that we will take and principles that we will follow to maximise value for money from our procurement spend.

The Strategy is not intended to give detailed information or guidance about the process to be followed in any particular procurement. This sort of guidance can be found in the Procurement Quick Reference Guides which are currently published on the intranet for officers and will shortly be

published on the Council's website. Project specific advice can be sought from the Council's Strategic Procurement Team.

3.2 The Strategy has been designed to cover a relatively short period for two reasons. Firstly, the Council is undergoing a programme of transformation activity which ultimately may impact on all aspects of procurement. Secondly new legislation will, over a period of two years, mean that different methods of procurement must be explored and implemented. Just now we need to be flexible to be able to respond quickly to new opportunities and ways of working.

3.3 The Strategy sets out the key themes that we will follow in the next period. The themes reflect the Council's ambitions and the key messages that the Strategic team has identified from procurement activities across the Council. The Work Plan at section 7 of the Strategy identifies the steps that we will take to achieve the themes we have identified.

3.4 The new Strategy will continue the work started in the previous document. Both are grounded in the Council Vision and we will continue to concentrate on things that add value.

## **4. Implications**

### **(a) Financial Implications**

One of the key Strategy commitments is to achieve value from the money that we spend in our procurement activities. There are no specific financial implications arising from the Strategy itself. These will arise in the individual projects and will be considered at that time as part of the project planning and authorisation process.

### **(b) Staffing Implications (if not covered in Consultations Section)**

The Strategic Team cannot itself deliver the work in the plan and will require input and support from others services to implement developmental work.

### **(c) Equality and Poverty Implications**

The Strategy makes clear the Council's commitment to ensuring that appropriate equal opportunity requirements are incorporated and properly evaluated in the procurement projects we undertake.

The new Strategy reflects the Living Wage and Blacklisting policies which are designed to ensure the protection of contractor staff working on Council contracts.

The Strategic Team will continue to contribute to procurement related projects arising from the Anti-Poverty Strategy which is currently out to consultation.

A draft EQIA is attached as appendix 2 to this report.

**(d) Environmental Implications**

The initiatives and work referred to in this Strategy have the potential to have a medium impact via energy saving projects and better regulation of supply chains

**(e) Procurement**

All procurement implications are incorporated in the Strategy and in the body of this report.

**(f) Consultation and communication**

If approved, the new Strategy will be communicated to the internal procurement community by means of news items on the intranet and more widely by publication on the Council's website

**(g) Community Safety**

Community safety issues will be considered on a case by case basis for individual procurement projects.

## **5. Background papers**

These background papers were used in the preparation of this report:

National Procurement Strategy <http://www.local.gov.uk/web/lg-procurement>  
EQIA

## **6. Appendices**

- A Draft Procurement Strategy 2015-2018
- B Draft EQIA

## **7. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

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